

Licensed Vacancies – Selection Guidelines for Summer School - 2020

Qualified teachers already under regular employment by ACPS shall have priority over outside applicants. All applicants are strongly encouraged to apply on or before March 6, 2020.

Current ACPS Employees

Selection of all summer school personnel shall be made on the basis of certification, current grade level and/or subject area, evaluations and "two years on, two years off." In all other instances, an interview may be required. It is intended that as many qualified teachers as possible have the opportunity to apply for and be assigned to summer school teaching positions. To this end, no teacher shall be awarded a summer school teaching position for more than two (2) consecutive summer terms, unless there are no other qualified applicants for such position. Applicants will have the opportunity to apply for a first choice selection and three additional choices. Initial consideration of your summer school application will be for your first choice selection. Additional choices will be considered after your first choice is no longer available and you have not yet been selected.

Non-ACPS Employees

ACPS welcomes applications from licensed teachers for summer school employment. Prior to any outside candidates being considered, the process of selecting and hiring internal candidates must be completed. Our goal is to have internal selections completed by late April. As a result, outside applicants are asked to be patient and to check the vacancy listing on the Web site to determine whether the positions they have applied for are still open.

In order to be considered, you must do the following:

1. Complete the Summer School Licensed Application and attach your resume (you will be prompted for it). Please be sure to complete the license and endorsement information as directed.
2. Once you have submitted the online form, you will receive an online confirmation as well as an e-mail confirming the information you submitted.
3. You must also complete an employment application at <https://acps.tedk12.com/hire/index.aspx> and apply for the Summer School Teacher vacancy.

Notification

Applicants will be notified as they are selected for positions. While we would like to notify those people who have not been selected, most applicants apply for multiple positions and are not ruled out until very late in the process. Therefore, we will not be notifying applicants that they are no longer being considered. Instead, the vacancy list will be updated regularly to indicate which vacancies remain unfilled.