**ACPS Entry Routine Coaching Document**

**Questions to Consider**

1. Students: How will students enter the classroom?
   1. Consider: Will they enter in a line? Come in individually? Be escorted by another teacher?
   2. How will this change how they enter?
2. Placement: Where will you stand while students enter the classroom?
   1. How will you acknowledge students individually?
   2. Are you able to keep an eye on all students from this placement?
3. Expectation: What does your entry routine look like?
   1. What does your entry routine sound like?
   2. How can you communicate those expectations to students?
   3. Does your entry routine differ drastically from other teachers’? How can you address that difference?
   4. When will the entry routine be followed? When will it not be followed? How can this difference be communicated to students?
4. Teach: How will you teach (or how have you taught) students this entry routine?
   1. How will you model it?
   2. How will you practice it?
   3. How do you reinforce it? At what times during the year? Why?
5. Content: What will the entry routine activity be? Why?
   1. Will it be individual or collaborative?
   2. Can all students complete this activity without teacher support?
   3. What will a student do if (s)he needs help?
   4. How long will the activity take?
6. Provisions: What materials will the students need to complete the activity?
   1. Where are these materials located?
   2. Who will get the materials?
   3. Where will the materials go when the activity is done?
7. Assessment: How will you use the entry routine activity to gain more knowledge about your students?