



Teacher of the Year Nomination Criteria and Process

- Any teacher with five years of experience, including at least three years with ACPS, is eligible for nomination.
- Nominations should be sent to the nominee's school principal, and may be submitted by teachers, students, former students, parents, administrators or the general public.
- Teachers may not nominate themselves.
- Only nominations that meet the required criteria and include all required materials will be accepted.

Nomination materials must include:

- A minimum of four statements of support, one of which must be from a professional educator
- A 200 word biography, written to highlight why the nominee is being nominated
- A career summary
- A description of contributions in each of the nomination criteria (see below)
- One vertical color photograph. Headshot only. The image must be a JPG file, and at least 2 MB.

Nomination Criteria

Nominees must be teachers who:

- Instill in students a desire to learn and achieve
- Understand the individual needs of students, encourage their talents and foster their self-esteem
- Demonstrate a thorough knowledge of subject matter and the ability to share it effectively with students
- Foster cooperative relationships with their colleagues and the community
- Demonstrate outstanding leadership
- Maintain their teaching position throughout the 2018-2019 school year

Nomination Deadline

Please consult your school's principal for details about their nomination deadline and process.

Winners will be announced next spring and will be honored at a School Board meeting next spring.

For more information, contact me or the Office of Communications at 703-619-8003 or news@acps.k12.va.us.