



# TC Williams Summer School 2018



**Administrators:** Kathy Taylor and Robert Bowes

**Location:** T.C. Williams – Minnie Howard. Campus  
3801 West Braddock, Alexandria, VA 22302 (703) 824-6785

## GENERAL SUMMER SCHOOL PROGRAM INFORMATION

### SUMMER LOGISTICS AND PARTICIPATION POLICIES

**Summer School Required Dates of Attendance:** July 9–August 3

**Hours:** (Morning Session) 7:25–10:40 a.m. and (Afternoon Session) 11:00 a.m.–2:15 p.m.

**Hot Meal and Transportation:** Both are provided to students registered in summer school programming

**Absences Policies:** Students must be present for all classes. 3 absences will disqualify students from earning credit in the course; no refunds will be provided. 3 tardies are the equivalent to a full day absence.

**Behavior/Discipline Policies:** Students are expected to adhere to all behavior and discipline expectations which are in effect throughout the entire school year. Any student excused from summer school for disciplinary or attendance reasons will forfeit tuition. Please see the Alexandria City Public Schools Student Code of Conduct for additional information.

### REGISTRATION WINDOW AND PROCESS: MAY 21, 2018 TO JUNE 20, 2018

- Students register with their School Counselor during the established registration window. Rising 9<sup>th</sup> grade students register with their current 8<sup>th</sup> grade school counselor at the respective middle school location.
- Registration Windows prioritized per grade level: Current seniors and new courses (PE, EPF) starting May 21-June 22<sup>nd</sup>, and all current juniors, sophomores, and freshman in recovery courses start May 29-June 20<sup>th</sup>.
- Acceptable payment methods are **money orders** or **debit/credit** (on King Street Campus only) paid at each Learning Community and/or middle school counseling offices.
- Tuition must be paid in full **for registration to be complete**. Registrations will occur ONLY within the established window and will be closed on June 20<sup>th</sup>. No registrations will be accepted after this date. Once payment is received and accounted for, counselors will complete the registration process by completing registration in the google form for summer school. Each class when full will be closed.
- Students should bring a copy of their registration paperwork on the first day of summer school.

### SUMMER FEE SCHEDULE

| Class offerings are limited by space availability and will occur on a first-come, first-served basis. | Tuition<br>(All fees are based on School Board Policy JN-R)  |
|---|--|
| <b>Credit Recovery</b><br>(Live Repeat Courses)   | <b>\$60.00</b> Per course (non-refundable)<br>(Students may enroll in up to 2 courses)   |
| <b>New Credit Course and Online Courses</b><br>(Live PE and EPF, All Online)                          | <b>\$285.00</b> – Full credit course (non-refundable) /<br><b>\$143.00</b> – Semester Course Online (non-refundable)<br><b>\$60.00</b> FARM (with verification and non-refundable) |



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## LIVE INSTRUCTION COURSE OFFERINGS

| Subject Area            | Onsite – Live Instruction   |
|-------------------------|---|
| English - Repeat        | English 9 (Morning and Afternoon Session)<br>English 10 (Morning and Afternoon Session)<br>English 11 (Morning and Afternoon Session)<br>English 12 (Morning and Afternoon Session) |
| Mathematics - Repeat    | Algebra I (Morning and Afternoon Session)<br>Geometry (Morning and Afternoon Session)   |
| Science - Repeat        | Earth Science (Morning Session Only)<br>Biology (Afternoon Session Only)  |
| Social Studies - Repeat | World Civilization I (Afternoon Session)<br>World Civilization II (Morning Session)<br>US/VA History (Afternoon Session)<br>US/VA Government (Morning Session)                      |
| EPF/PE<br>NEW           | Economics and Personal Finance – New Credit (Full Day Only)<br>Health/PE 9 (Full Day Only)<br>Health/PE 10 (Full Day Only)  |

## SOL TEST INFORMATION

- SOL tests are available for the following courses: English 11 Reading, English 11 Writing, Algebra I, Geometry, Biology, World Civilization I and II, US/VA History
- Students enrolled in repeat summer school courses will sit for SOL unless they have previously passed the SOL test. Exception is English 9, 10, 12 where there is no SOL associated with the class.
- **Seniors** who desire to walk during Summer Graduation can retake SOL end-of-course tests to earn a verified credit. These students need to show proof of enrollment in a verified remediation experience or must be enrolled in Summer School the week prior to the test by the summer school counselor. This bootcamp has a very limited amount of space per SOL test. Notification of interest in participation during the SOL testing must be made to Summer School Counselor by July 13; verification of remediation other than bootcamp must be provided by July 20.
- Testing will occur at TC Williams High School, Minnie Howard Campus. The English 11 Writing testing window will be July 18-20. All other non-writing SOL tests will occur on July 30.



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## SUMMER ONLINE COURSE INFORMATION

Students will have an opportunity to take courses online during the summer offered through Alexandria City Public Schools. 1.0 credit courses cost \$285, .5 credit courses cost \$143 (see fee schedule). **Students have 10 days after their orientation session attendance in which to drop the course and receive a refund.**

- Students may begin their online courses starting in June when summer school registration begins. **The end date for all online courses is August 1, 2018.** This is a firm end date. While students can finish earlier, students will NOT be extended beyond the **August 1<sup>st</sup>** date. In fairness to both students, teachers, and counselors, students need to have the course work completed to be properly prepared for their upcoming Fall 2018 courses, and counselors need time to make sure the courses are part of student transcripts and make any necessary schedule changes for the fall as a result of successful completion. Any senior that is taking an online summer school course will have an end date of **August 1, 2018**, in order to participate in the August graduation.
- **ANY STUDENTS WHO ARE NCAA ATHLETES MUST BEGIN ONLINE SUMMER CLASSES NO LATER THAN JUNE 12, 2018 IN ORDER TO ADHERE TO NCAA STIPULATIONS.**
- Upon registration and payment to counselors, students will be required to participate in an orientation session to be educated in online course navigation and resources available to them before they can begin work. There will be orientation sessions weekly throughout June. Orientation sessions will be held on June 6<sup>th</sup>, June 12<sup>th</sup>, June 19<sup>th</sup>, and June 26<sup>th</sup>, (all at 3:45 PM) in C100 at the King Street Campus. Students should bring the following items to orientation: Copy of Summer School registration, Online Learning Contract, verification of 900+ lexile (from counselor) and chromebook.
- Students taking courses for original credit online will be expected to work independently without a face-to-face requirement at the school. However, there will be weekly support sessions held by the online learning mentor assigned to support an understanding of course navigation, expectations, and pacing. That mentor will also be available for regular calls and emails. Students will also have an online teacher assigned to them within their course. Their teacher is also available to meet virtually on a regular basis throughout the summer.

All students will turn in their Chromebook at the end of the school year. Students enrolled in online courses who do not have access to a compatible device will be issued a laptop to complete the course. Students should contact the Central Office Helpdesk at 703-619-8007 or at [helpdesk@acps.k12.va.us](mailto:helpdesk@acps.k12.va.us). Students may come during office hours of 8:00 AM to 4:00 PM on **Monday** through **Friday** to pick up a laptop to use for their online courses. Central Office Helpdesk is located at 1340 Braddock Place in Alexandria. Please find parking info here: <https://goo.gl/8TIHVE>. Students can contact the summer online learning coordinator, Dr. Keyona Powell, at [onlinesummer@acps.k12.va.us](mailto:onlinesummer@acps.k12.va.us) with all questions.

### **Students taking SOL courses:**

- Seniors intending to graduate in August will take the SOL (if necessary) with the face-to-face group of students during the time allotted SOL testing timeframe. Information regarding SOL review opportunities as well as time, date, and location will be coming from the online learning mentor once dates have been finalized. For 9–11 graders: These students taking SOL courses have two options. The first is to take the test during the time-allotted SOL testing timeframe on July 30<sup>th</sup>. The second option is to take the exam in December.

Please note: On average, original credit courses take 90 hours per semester, 180 hours to complete a 1.0 credit course. If a student begins a course on June 15, he/she would need to commit to approximately 3 to 4 hours per day to complete the course by August 1<sup>st</sup>. If a student does not complete a course in the time allotted, there will be no refund provided and students will earn failing grades on any remaining assignments. By registering for the course, students are making a commitment to put in the amount of time required for successful completion.



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## SUMMER ONLINE COURSE OPTIONS

|  |  |
|--|--|
| <b>English Language Arts</b> <ul style="list-style-type: none"><li>• English 9</li><li>• English 10</li><li>• English 11</li><li>• English 12</li></ul>  | <b>Mathematics</b> <ul style="list-style-type: none"><li>• Algebra I</li><li>• Algebra II</li><li>• Algebra Functions and Data Analysis</li><li>• Geometry</li><li>• Pre-calculus</li></ul>  |
| <b>Science</b> <ul style="list-style-type: none"><li>• Earth Science</li><li>• Biology</li><li>• Biology II-Ecology</li><li>• Chemistry</li><li>• Physics</li></ul>  | <b>Social Studies</b> <ul style="list-style-type: none"><li>• World History &amp; Geography I (to 1500)</li><li>• World History and Geography II (1500 -present)<ul style="list-style-type: none"><li>• Economics and Personal Finance<ul style="list-style-type: none"><li>• Personal Finance*</li></ul></li><li>• Virginia and U.S. Government</li><li>• Virginia and U.S. History</li></ul></li></ul> |
| <b>Health/Physical Education</b> <ul style="list-style-type: none"><li>• Health and Physical Education Grade 9</li><li>• Health and Physical Education Grade 10</li></ul>  | <b>General Electives</b> <ul style="list-style-type: none"><li>• Career Planning and Development*</li><li>• Intro to Communication and Speech<ul style="list-style-type: none"><li>• Psychology</li><li>• Sociology*</li></ul></li></ul>   |
| <b>World Languages</b> <ul style="list-style-type: none"><li>• French I, French II, French III</li><li>• German I, German II<ul style="list-style-type: none"><li>• Latin I, Latin II</li></ul></li><li>• Mandarin (Chinese I), Mandarin (Chinese II)</li><li>• Spanish I, Spanish II, Spanish III</li></ul> |  |

Courses with an asterisk (\*) are one semester long. All other courses are full-year courses.



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## 2018 SUMMER SCHOOL REGISTRATION FORM

School counselors and students should complete the following steps for registration:

1. Complete this form. School counselors and students should each receive and retain a copy of this form.
2. School counselors should verify payment has been completed, and retain a copy of the payment receipt from the treasurer, and attach that to this form.
3. Once payment is verified, school counselors should complete the Summer School Registration Google Form.

Students will receive their Summer School Schedule on the first day of Summer School with specific teachers and room numbers. Student must bring a copy of this form to enter class on the first day of summer school or bring a copy with them to online orientation.

Student ID#: \_\_\_\_\_ Student's Name: \_\_\_\_\_ Current Grade: \_\_\_\_\_

Address: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_ Home/Cell Phone: \_\_\_\_\_

Work/Emergency Phone: \_\_\_\_\_ Parent email: \_\_\_\_\_

School Currently Attending: \_\_\_\_\_ Counselor: \_\_\_\_\_

| COURSE ENROLLMENTS  |                 |                    |                            |                  |                        |
|---|-----------------|--------------------|----------------------------|------------------|------------------------|
| <i>Students may enroll in up to 2 Repeat Courses OR 1 New/Online Course</i> |                 |                    |                            |                  |                        |
| Course  | Live or Online? | If online, Lexile? | Morning/ Afternoon Session | Course Section # | Tuition Payment Method |
|   |                 |                    |                            |                  |                        |
|   |                 |                    |                            |                  |                        |

Money order payment method was used. (attach a copy of money order)

School Counselor signature to verify money order payment and copy: \_\_\_\_\_

Debit/credit payment method was used. (attach a copy of receipt)

School Counselor signature to verify credit card payment and receipt: \_\_\_\_\_

Total Amount Received: \_\_\_\_\_

SOL Accommodation (based on 504 or IEP)  
Accommodations page must be

Date Received by School Counselor: \_\_\_\_\_

Signature: \_\_\_\_\_