



TC Williams Summer School 2017

Administrators

Principals: Tammy Ignacio and Patricia Williamson

Location

T.C. Williams – King St. Campus
3300 King St., Alexandria, VA 22302
(703) 824-6800

GENERAL SUMMER SCHOOL PROGRAM INFORMATION

SESSION LOGISTICS AND PARTICIPATION POLICIES

Summer School Required Dates of Attendance: July 10–August 4

Hours: (Morning Session) 7:25–10:40 a.m. and (Afternoon Session) 11:00 a.m.–2:15 p.m.

Lunch and Transportation: Both are provided to students registered for summer school programming

Absences Policies: Students must be present for all classes. Three absences will disqualify students from earning credit in the course; no refunds will be provided. Three tardies is the equivalent to a full day absence.

Behavior/Discipline Policies: Students are expected to adhere to all behavior and discipline expectations which are in effect throughout the entire school year. Any student excused from summer school for disciplinary or attendance reasons will forfeit tuition. Please see the Alexandria City Public Schools Student Code of Conduct for additional information.

REGISTRATION WINDOW AND PROCESS: MAY 11, 2017 TO JUNE 23, 2017

- Students register with their School Counselor during the established registration window. Rising 9th grade students register with their current 8th grade school counselor at the respective middle school location.
- Acceptable payment methods are **ONLY money orders or cashier's checks** paid on site at each Learning Community and/or middle school counseling offices.
- Tuition must be paid in full **prior** to registration. Registrations must occur **ONLY** within the established window, not to exceed the deadline for registration. Once payment is received and accounted for, counselors should complete the attached paperwork, retain a copy for themselves, and provide a copy to the student. Counselors should also then complete the Summer School Registration Google Form to complete the registration process.
- Students should bring a copy of their registration paperwork on the first day of summer school.
- Registration Windows prioritized per grade level: Current seniors and new courses (PE, EPF) starting May 11-June 23rd, and all current juniors, sophomores, and freshman in recovery courses start May 22-June 23rd.

SCHOOL SUMMER SCHOOL FEE SCHEDULE

Class offerings are limited by space availability and will occur on a first-come, first-served basis.	Tuition (All fees are based on School Board Policy JN-R)
Credit Recovery (Repeat Courses)	\$60.00 Per course (non-refundable) (Students may enroll in up to 2 courses)
New Credit Course and Online Courses	285.00 – Full credit course (non-refundable) \$60.00 FARM



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SCHOOL SUMMER SOL TEST ADMINISTRATION

Summer SOL test administrations are designed to accommodate the following groups of students:

- Students enrolled in summer school courses for which there are SOL tests: All enrolled students must be tested unless they have previously passed the SOL test.
- Students who desire to retake SOL end-of-course tests that they have previously failed and who need to earn a verified credit: These students do not have to be enrolled in a summer school course to take a test; participation by these students is optional.
- SOL tests are available for the following: English 11 Reading, English 11 Writing, Algebra I, Geometry, Algebra II, Biology, Chemistry, Earth Science, World Civilization I, US/VA History
- Testing will occur at TC Williams High School. The English 11 Writing testing window will be July 17- July 21. All other non-writing SOL tests will occur during July 25-28, 2017.

SCHOOL SUMMER LIVE INSTRUCTION COURSE OFFERINGS

Subject Area	Onsite – Live Instruction
English - Repeat	English 9 (Morning and Afternoon Session) English 10 (Morning and Afternoon Session) English 11 (Morning and Afternoon Session) English 12 (Morning and Afternoon Session)
Mathematics - Repeat	Algebra I (Morning and Afternoon Session) Geometry (Morning and Afternoon Session) Algebra II (Morning Session Only) Algebra, Functions & Data Analysis
Science - Repeat	Biology (Afternoon Session Only) Earth Science (Morning Session Only)
Social Studies - Repeat	World Civilization I (Morning and Afternoon Session) World Civilization II (Morning and Afternoon Session) US/VA History (Afternoon Session) US/VA Government (Afternoon Session)
PE/Health and Electives	Economic and Personal Finance – Repeat (Morning Session Only) Economics and Personal Finance – New Credit (Full Day Only) Health/PE 9 (Full Day Only) Health/PE 10 (Full Day Only)



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ONLINE COURSE OPTIONS FOR SUMMER SCHOOL

Students will have an opportunity to take courses online during the summer offered through Alexandria City Public Schools. 1.0 credit courses cost \$285 (see fee schedule)

- Students may begin their online courses starting in June when summer school registration begins. **The end date for all online courses is August 4, 2017.** This is a firm end date. While students can finish earlier, students will NOT be extended beyond the 8/4 date. In fairness to both students, teachers, and counselors, students need to have the course work completed to be properly prepared for their upcoming Fall 2017 courses, and counselors need time to make sure the courses are part of student transcripts and make any necessary schedule changes for the fall as a result of successful completion. Any senior that is taking an online summer school course will have an end date of **August 3, 2017**, in order to participate in the August graduation.
- **ANY STUDENTS WHO ARE NCAA ATHLETES MUST BEGIN ONLINE SUMMER CLASSES NO LATER THAN JUNE 12, 2017 IN ORDER TO ADHERE TO NCAA STIPULATIONS.**
- Upon registration and payment to counselors, students will be required to participate in an orientation session to be educated in online course navigation and resources available to them before they can begin work. **There will be orientation sessions weekly throughout June. Orientation sessions will be held on June 5th (3:45pm), June 12th (3:45pm), and June 28th (5:30) in B310 at TCW King Street campus.**
- Students taking courses for original credit online will be expected to work independently without a face-to-face requirement at the school. However, there will be weekly support sessions held by the online learning mentor assigned to support an understanding of course navigation, expectations, and pacing. That mentor will also be available for regular calls and emails. Students will also have an online teacher assigned to them within their course. Their teacher is also available to meet virtually on a regular basis throughout the summer.

All students will turn in their Chromebook at the end of the school year. Students enrolled in online courses who do not have access to a compatible device will be issued a laptop to complete the course. Students should contact the Central Office Helpdesk at 703-619-8007 or at helpdesk@acps.k12.va.us. Students may come during office hours of 8:00 AM to 4:00 PM on **Monday** through **Friday** to pick up a laptop to use for their online courses. Central Office Helpdesk is located at 1340 Braddock Place in Alexandria. Please find parking info here: <https://goo.gl/8TIHVE>. Students can contact the summer online learning coordinator, Erik Perini, at 571-220-1212 or erik.perini@acps.k12.va.us with all questions.

Students taking SOL courses:

- Seniors: Seniors intending to graduate in August will take the SOL (if necessary) with the face-to-face group of students during the time allotted SOL testing timeframe. Information regarding SOL review opportunities as well as time, date, and location will be coming from the online learning mentor once dates have been finalized. For 9–11 graders: These students taking SOL courses have two options. The first is to take the test during the time-allotted SOL testing timeframe in late July/early August. The second option is to take the exam in December.
- Please note: On average, original credit courses take 90 hours per semester, 180 hours to complete a 1.0 credit course. If a student begins a course on June 15, he or she would need to commit to approximately 3 to 4 hours per day to complete the course by August 5th. If a student does not complete a course in the time allotted, there will be no refund provided and students will earn failing grades on any remaining assignments. By registering for the course, students are making a commitment to put in the amount of time required for successful completion. Students have 10 days after their orientation session attendance in which to drop the course and receive a refund.



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ONLINE COURSE OPTIONS FOR SUMMER SCHOOL:

<p style="text-align: center;">English Language Arts</p> <ul style="list-style-type: none"> • English 9 • English 10 • English 11 • English 12 	<p style="text-align: center;">Mathematics</p> <ul style="list-style-type: none"> • Algebra I • Algebra II • Algebra Functions and Data Analysis • Geometry • Pre-calculus
<p style="text-align: center;">Science</p> <ul style="list-style-type: none"> • Earth Science • Biology • Biology II-Ecology • Chemistry • Physics 	<p style="text-align: center;">Social Studies</p> <ul style="list-style-type: none"> • World History & Geography I (to 1500) • World History and Geography II (1500 -present) <ul style="list-style-type: none"> • Civics • Economics • Economics and Personal Finance • Virginia and U.S. Government • Virginia and U.S. History
<p style="text-align: center;">Health/Physical Education</p> <ul style="list-style-type: none"> • Health and Physical Education Grade 10 • Health and Physical Education Grade 9 	<p style="text-align: center;">General Electives</p> <ul style="list-style-type: none"> • Art History • Career Planning and Development* • Computer Science I* • Computer Science II* • Intro to Communication and Speech <ul style="list-style-type: none"> • Literacy and Comprehension I* • Literacy and Comprehension II* • Psychology • Sociology* • Strategies for Academic Success*
<p style="text-align: center;">World Languages</p> <ul style="list-style-type: none"> • French I, French II, French III • German I, German II <ul style="list-style-type: none"> • Latin I, Latin II • Mandarin (Chinese I), Mandarin (Chinese II) • Spanish I, Spanish II, Spanish III 	

Courses with an asterisk (*) are one semester long. All other courses are full-year courses.



**TC Williams Summer School 2017
ALEXANDRIA CITY PUBLIC SCHOOLS**

2017 SUMMER SCHOOL REGISTRATION FORM

School counselors and students should complete the following steps for registration:

1. Complete this form. School counselors and students should each receive and retain a copy of this form.
2. School counselors should verify payment has been completed, and retain a copy of the payment receipt from the treasurer, and attach that to this form.
3. Once payment is verified, school counselors should complete the Summer School Registration Google Form

Students will receive their Summer School Schedule in June with specific teachers and room numbers.
Student must bring a copy of this form to enter class on the first day of summer school.

Student ID#: _____ Student's Name: _____

Address: _____

Parent's/Guardian's Name: _____ Home Phone: _____

Work/Emergency Phone: _____ Current Grade: _____

School Regularly Attended: _____ Counselor: _____

COURSE ENROLLMENTS				
<i>Students may enroll in up to 2 courses</i>				
Course	Live or Online?	Morning/ Afternoon Session	Course Section #	Tuition Payment Method

Please attach a copy of the receipt if cashier's check payment method was used.

School Counselor signature to verify credit card payment and receipt: _____

Please attach a copy of the money order if money order payment method was used.

School Counselor signature to verify credit card payment and receipt: _____

Total Amount Received: _____

Special Accommodations for Testing and /or Class Instruction(s): _____

Date Received by School Counselor: _____ Signature: _____